

CS-16-254

CONTRACT APPROVAL FORM

(Contract Management Use only)
CONTRACT TRACKING NO.
CM2121-A3

17 SEP 25 PM 2:28

CONTRACTOR INFORMATION

Name: Premier Screening and Labor

Address: 5575 S. Semoran Blvd, Suite 6, Orlando FL. 32822

City State Zip

Contractor's Administrator Name: Denisse Lebron Title: Operations Manager

Tel#: (407) 374-2757 Fax: (407) 347-4102 Email: denisse@pslservices.net

CONTRACT INFORMATION

Contract Name: Premier Screening and Labor Contract Value: Est. \$2,000.00

Brief Description: Background checks

Contract Dates : From: 6/15/17 to: 6/14/18 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other




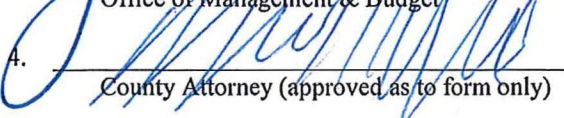
If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

17 OCT - 2 PM 4:52

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|----------------|---------------------------------------|
| 1. | <u></u> | <u>9/22/17</u> | <u>Human Resources</u> |
| | Department Head Signature | Date | Submitting Department |
| 2. | <u></u> | <u>9/22/17</u> | <u>Various Departments Obj 549081</u> |
| | Contract Management | Date | Funding Source/Acct # |
| 3. | <u></u> | <u>9/26/17</u> | |
| | Office of Management & Budget | Date | |
| 4. | <u></u> | <u>9/29/17</u> | |
| | County Attorney (approved as to form only) | Date | |

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

 10-5-17
Shanea D. Jones Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

AMENDMENT NUMBER 1/FIRST EXTENSION TO THE SERVICE AGREEMENT FOR EMPLOYEE BACKGROUND SCREENINGS

THIS AGREEMENT entered into this 9 day of October, 2017 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **PREMIER SCREENINGS AND LABOR SERVICES, INC.** located at 36th S. Semoran Blvd., Suite B, Orlando, FL 32807; (hereinafter referred to as "Vendor").

WHEREAS, the parties entered into an agreement on June 15, 2014 for the provision of Employee Background Screenings; and

WHEREAS, the original agreement provided for an initial term beginning June 15, 2014 and ending June 14, 2015 with an option for annual contract renewal;

WHEREAS, the parties entered into a renewal period from June 15, 2015 through June 14, 2017; and

WHEREAS, the parties desire to amend and extend said Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The performance period is hereby extended for an additional period beginning June 15, 2017 and ending June 14, 2018.
2. The county has been notified that Premier Screenings and Labor Services Inc., has become successor to XDDS, Inc. DBA X-Celerated Screenings and DNA as of February 14, 2017. Premier Screenings and Labor Services, Inc. agrees to the terms of contract number CM2121, as amended by CM2121-A3.

PREMIER SCREENINGS AND LABOR SERVICES, INC.

Pedro Lebron
By: PEDRO LEBRON
Its: President

STATE OF Florida
COUNTY OF Orange

Before me personally appeared, Pedro Lebron, who is personally known or produced _____ as identification, known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 9 day of October, 2016.

Melanie Berk
Notary Signature

Notary-Public-State of Florida at large
My Commission expires: April 21, 2020





Terms of Service Agreement

The following Terms of Service (the "AGREEMENT") is effective this 21 day of August 2017.

BETWEEN: Premier Screenings and Labor Services, Inc. (the "Service Provider"), a corporation organized and existing under the laws of Florida with its corporate office located at:

5575 S. Semoran Boulevard, Ste 6
Orlando, FL 32822

AND: Nassau County. (the "Company"), a _____ organized and existing under the laws of _____, with its head office located at:

96135 Nassau PL, Suite 5
Jessie, FL 32097

WHEREAS the Service Provider is in the business of DNA testing, Drug and Alcohol Testing, Lab Tests, Background Screenings and DOT Drug & Alcohol Testing & Compliance; and

WHEREAS, this agreement contains the Service Provider's terms of engagement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto, intending, to be legally bound, agree as follows:

1. SERVICES & FEES

| | |
|---|---------|
| a. Florida <u>Federal</u> Criminal Background Checks | \$10.50 |
| b. State and County Criminal Background Checks | \$17.50 |
| c. Motor Vehicle Reports - 3 Years | \$12.50 |
| d. Florida Motor Vehicle Reports - 7 Years | \$14.00 |
| e. Education Verification Reports | \$18.75 |
| f. Worker's Compensation Verification Reports | \$10.50 |

The Service Provider agrees to provide the following:

- Fast Response & Turnaround
- Dedicated Account Manager

2. BILLING ARRANGEMENTS

- a. Billing occurs on the 15th and 30th of each month with the description of work performed during that month.
- b. Invoices are due within ~~30~~ days of the date of the invoice. 45 days per FL statute 218.74
- c. Service Provider will provide upon request the itemized details of the work, fees and costs incurred so far and an estimate of the work, fees and costs payable to complete the matter.
- d. A \$25.00 fee will be applied for any returned checks.



PREMIER
SCREENINGS AND LABOR SERVICES

OFFICE 407-374-2757
SALES 407-955-4757
FAX 407-347-4102
EMAIL info@PSLServices.net

3. NON-PAYMENT

- a. If Company does not pay an invoice sent by Service Provider or complies with request for payment in advance within 60 days after the invoice is sent or the request is made, Service Provider may immediately place the account on hold and results will not be available for review.
- b. If Company does not pay an invoice sent by Service Provider or complies with request for payment in advance within 90 days after the invoice is sent or the request is made, Service Provider may immediately stop acting for the Company.
- c. After 90 days of non-payment, account will be sent to a collections agency.

4. NON-DISCLOSURE AND CONFIDENTIALITY

- a. Service Provider agrees to use the any and all confidential information solely in connection with the current or contemplated business relationship between the parties and not for any purpose other than as authorized by this Agreement without the prior consent of the Company.

5. TERMINATION

- a. The Company or Service Provider may terminate this agreement at any time upon 30 days with a written notice.

By signing this agreement, I represent that I am an authorized officer of Nassau County, with the power to execute this agreement and agree to the terms and conditions stated here.

Nassau County

Name: _____

Signature: _____

Title: _____

Date: _____

Premier Screenings and Labor Services, Inc.

Name: Melanie Berk

Signature: 

Title: Operations Administrator

Date: 8/21/17



PREMIER
SCREENINGS AND LABOR SERVICES

OFFICE: 407-374-2757
SALES: 407-955-4757
FAX: 407-347-4102
EMAIL: info@PSLServices.net

9/19/2017

Angela Gregory
Nassau County Procurement Manager
agregory@nassaucountyfl.com
904-530-6040

Ms. Gregory,

As of February 14, 2017, XDDS, Inc. DBA X-celerated Screenings and DNA, merged with Premier Screenings and Labor Services, Inc.

If you have any questions regarding this matter, please feel free to contact our office at (407) 374-2757 or via email at melanie@pslservices.net

Thank you!

Melanie Berk
Operations Administrator
Melanie@pslservices.net
(407) 374-2757 Ext. 104
Premier Screenings and Labor Services, Inc.